



國立成功大學圖書館哺乳室使用管理要點

National Cheng Kung University Library Guidelines

For The Lactation Room User

98.7.22 館務會議討論通過

Approved as of July 22nd, 2009 by NCKU Library Affairs Meeting Resolution

107.12.11 館務會議通過

Approved as of December 11th, 2018 by NCKU Library Affairs Meeting

- 一、 為便利本館讀者產後持續餵哺母乳，並配合行政院衛生福利部國民健康署母乳哺育政策及性別工作平等法，特設置哺乳室（以下簡稱本室），並訂定國立成功大學圖書館哺乳室使用管理要點（以下簡稱本要點）。
1. The Lactation Room (hereinafter as the “Lactorium”) and the Lactation Room User Guide (hereinafter as the “Lactorium User Guide”), National Cheng Kung University Library is set forth hereunder in accordance with the Breastfeeding Policy as promulgated by the Health Promotion Administration, Ministry of Health and Welfare and the Act of Gender Equality in Employment, in order to provide a convenient environment for the library readers who intend to sustain postnatal breastfeeding.
- 二、 開放時間：於圖書館開館日，本室自當日開館時間起至閉館前 1 小時止開放使用；特殊情況另行公告。
2. Opening Hours: Same as the library opening days. The Lactorium is available between the library opening hour and one hour before the library is closed on the same day. For any ad hoc arrangement, there will be a public announcement.
- 三、 使用者得進入上鎖使用，並應愛惜使用室內物品，不得攜出及擅自移動，如有損毀應照價賠償；離開時，應將個人物品攜離並保持環境清潔及關閉電燈。
3. The users shall lock the door behind them before using the Lactorium and take care of items in the Lactorium without removing or moving any of them; in the case of loss or damage, a restitution compensation shall be made; prior to leaving the Lactorium, personal belongings shall be cleared and the environment kept clean with lights switched off.
- 四、 本室僅作為哺（集）乳之用，不得移做他用（如飲食、休息或私人討論等），非哺乳人員不得任意進入本室。
4. The Lactorium is only used for breastfeeding/breastmilk-collection and shall not be used for other purposes (e.g. eating, resting or private discussions); any person other than the breastfeeding/breastmilk-collection person shall not freely enter the room.
- 五、 使用本室者如有任何疑問或需協助時，請洽詢 1 樓流通櫃台（分機 65760）。
5. For any query or assistance regarding the use of the Lactorium, please contact the reception on the 1st Floor (Extension 65760).

- 六、使用者若違反本要點之規定，本館有權取消其使用權。
6. Should any user violate the Lactorium User Guide, the Library reserves the right to remove said user's right to use the room.
- 七、本要點經館務會議討論通過後實施，修正時亦同。
7. The Lactorium User Guide is effected upon the discussion and decision made by the Library Affairs Meeting, and so will any future amendment.